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## **ASCE November Meeting Minutes**

Speaker: Jessica Rhein, PE – Sedgwick County Public Works  
Shawn Mellies, PE – City of Wichita  
Jason Jantz, PE – Evergy  
Shane Price – Evergy  
Jason Edwards – AT&T

Topic: Utility Accommodation Roundtable

Date: Wednesday, November 2, 2022

Location: Wichita Advanced Learning Library  
711 West 2<sup>nd</sup> Street N., Wichita, KS 67203

Vice President McDaniel called the meeting to order at 12:00 pm and opened with announcements.

### **Announcements**

- Meeting will be held next month on December 7<sup>th</sup>. Speaker TBD
- STEM Grant Applications Due December 19<sup>th</sup>
- Hands on Engineering activity occurs the first Saturday of every month. Talk to Daniel Mealiff if you are interested in volunteering
- Daniel Schrant discussed several Kansas Chapter events
  - ASCE Social on November 4<sup>th</sup> at Mocha's
  - Legislative Fly-in March 1-3, 2023. If you are interested in attending, talk to Daniel Schrant. Applications due by November 19<sup>th</sup>.

Vice President Layla McDaniel introduced the guest speakers, Jessica Rhein, Shawn Mellies, Jason Jantz, Shane Price, & Jason Edwards.

### **Presentation Notes**

#### **Jessica Rhein**

The Sedgwick County Utility Accommodation policy & Permitting process was updated in June 2022. The document can be found online, provides specific requirements for underground and above ground utilities, and includes updated ASTM Codes & Standards.



The county requires a permit for doing ANY utility work within the road right-of way. The utility permit requires \$150 permit fee, Bond & Insurance on file, Permit Application, Project map & description, and a guarantee of proper traffic control per the MUTCD. No permit is required if only maintenance is being done on existing facilities. Permits are required when performing open cuts of dirt work or traffic control is anticipated.

Utility permit applications are submitted to [PWPlans@sedgwick.gov](mailto:PWPlans@sedgwick.gov) at least a week before work is to begin. Once the application is approved, the county will verify the applicant, and the applicant is required to notify the County once the work is complete.

### **Shawn Mellies**

Shawn Mellies, PE is the Chief Design Engineer with the City of Wichita and he discussed the City's Utility Location Coordination Council (ULCC) & the Relocation Coordination Process.

The ULCC holds meetings on the third Thursday of every month. All City-let projects are required to go to the ULCC meeting at least once. This required consultants to submit plans at least a month before the meeting to give utility companies ample time to review & verify locates. A month following the meeting, the engineer/consultant should submit review/plan from utility companies.

Consultants can view examples of ULCC documents & ULCC calendar on the city's FTP site.

### **Evergy Utility Relocation Accommodation**

Jason Jantz, PE is a Distribution Designer with Evergy and he discussed the Utility Relocation process that Evergy follows. He displayed a typical set of Evergy relocation plans and provided the common code designations/tags used in the plans. Jason shared the service territory contact map for Wichita. The territories are broken into the west side & east side with Broadway Avenue being in the middle. Then the territories are further broken into quadrants between the north & South End of Wichita broken up by 29<sup>th</sup> Street, Douglas Avenue, & Pawnee Street.

Shane Price is the Design Supervisor with Evergy and he discussed common issues associated with utility relocations on a project. Easements & ROW are often what holds relocations back and it is important to start this process early to allow ample time for all utility relocations. Material lead times are also getting longer than before. The general answer for materials to come in is 6 months right now, but that fluctuates. If relocations are being done anywhere near a railroad, discussions need to be happening as soon as possible to allow additional time to acquire proper permits.

### **Jason Edwards, AT&T**

Jason is the Project Design Manager with AT&T, and he discussed the utility relocation process that AT&T follows. The design process for AT&T is:

1. Receive Plans, determine & verify that Survey shows existing utilities correctly, and may need to pothole longer lines or potential conflicts
2. Put together relocation plans
  - a. Most work is done by outside contractors, so the design process for AT&T is longer than most utilities due to extra communication
3. AT&T will design off of field check set
  - a. Any changes need to be communicated ASAP so they can be reflected in the utility relocation plan



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Since AT&T begins their utility relocation design off the field check set of plans, it is important to have profiles (storm, water, road, etc.) available in the plans. AT&T understands that changes will happen, but it is important to communicate as soon as those changes are known.

**Meeting Attendees**

1	Mike	Armour	31	Ky	Louanghaksaphone
2	Debra	Ary	32	Layla	McDaniel
3	Allison	Atkinson	33	Dakota	McKee
4	Tim	Aziere	34	Aubrey	Mealiff
5	Gregory K	Baalman	35	Daniel	Mealiff
6	Michael	Bailey	36	Rebecca	Mellies
7	Scott	Bernhardt	37	Shawn	Mellies
8	Jake	Borchers	38	Logan	Mills
9	Eric	Broce	39	Ray	Montez
10	Scott	Canfield	40	Liz	Motter
11	Lee	Carmichael	41	Dave	Navarro
12	Paul	Cater	42	Dustin	Nickel
13	Brent	Chesnut	43	Ron	Nuessen
14	Colin	Costley	44	Shivraj	Patil
15	Macee	Crowell	45	Shane	Price
16	Steve	Degenhardt	46	Jessica	Rhein
17	Kurtis	Dekat	47	Gage	Scheer
18	Jason	Edwards	48	Daniel	Schrant
19	Alan	Farrington	49	James	Shimp
20	Harlan	Foraker	50	Brad	Shores
21	Eric	Gasper	51	Kristy	Skaggs
22	Ryan	Glessner	52	Jessica	Slavik
23	Paul	Gunzelman	53	Dan	Squires
24	Derek	Hake	54	Anne	Stephens
25	Abdul	Hamada	55	Test	Test
26	John	Heinz	56	Jason	Unruh
27	Trevor	Kaufman	57	James	Wagner
28	Brett	Letkowski	58	Samantha	Warkins
29	Cathy	Link	59	Konner	Wells
30	Dmitry	Lomachenko			

Meeting adjourned by Vice President Layla McDaniel at 1:00 p.m.

Minutes respectfully submitted by Secretary Macee Crowell.



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